

Prince Panyne

IT Officer & Graphic Designer
Cybersecurity Aspirant

CONTACT

PHONE

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PERSONAL EMAIL

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BUSINESS EMAIL

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LOCATION

Accra, Ghana

SKILLS

DESIGN

Adobe Illustrator
Adobe Photoshop
Canva
Basic UI/UX
Basic Videography
Basic Photography
Basic Video Editing
AI Prompting

DEVELOPMENT

HTML
CSS
JavaScript

IT & TECHNICAL

Computer Hardware
Microsoft Office
System Troubleshooting

SOFT SKILLS

Customer Service
Communication
Teamwork
Attention to Detail

LANGUAGES

Fante Native
Twi Proficient
English Fluent

IT Officer · Graphic Designer · Cybersecurity Aspirant

Creative and technically versatile professional combining hands-on IT experience with a strong design background. Passionate about building clean digital experiences, maintaining secure and reliable systems, and crafting visual assets that communicate clearly. Currently growing expertise in cybersecurity while contributing to both the technical and creative operations of Accra City Hotel.

WORK EXPERIENCE

IT Officer

2025 — Present

Accra City Hotel · Accra, Ghana

- Manage and maintain the hotel's IT infrastructure including computers, networking equipment, and software systems across all departments.
- Provide day-to-day technical support and troubleshooting to staff, ensuring minimal disruption to hotel operations.
- Design and develop digital assets and web content, including the hotel's promotional gallery website, supporting the marketing team.
- Monitor systems and assist in applying basic security practices to protect hotel data and internal networks.

Bartender & Waiter

2022 — 2025

Accra City Hotel · Accra, Ghana

- Delivered attentive food and beverage service to a diverse international clientele, upholding the hotel's hospitality standards.
- Handled point-of-sale transactions, managed cash floats, and maintained accurate billing records.
- Collaborated with kitchen, events, and front-of-house teams to ensure smooth service during banquets, conferences, and daily operations.

EDUCATION

Diploma in Multimedia Technology

Ghana Communication Technology University (GCTU) · Accra, Ghana
Graduated 2025

SELECTED PROJECTS

ACH Gallery Website

Web Development

Accra City Hotel

- Designed and developed a responsive gallery website for Accra City Hotel's promotional campaigns using HTML, CSS, and JavaScript.

Freelance Graphic Design

Ongoing

- Produced digital marketing materials, branding, and print designs for clients including Cassia Lash Studio, Slim Beauté, and Makita's Collection.